



## Lead a Driving Event

There is a wealth of experience represented in our membership. If you are, or would like to be, an "Organizer, Leader, Sweep or Driver/Navigator", please read the guidelines below. If you have additional questions, don't hesitate to ask!

### Organization and Planning

- Review proposed Drive Out with club Events Coordinator for approval or further club discussion.
- Plan and travel the route prior to the event, check for any "new" construction, detours, etc. that may affect passage of our vehicles or time delays.
- Identify and schedule adequate "pit stops", every 1 – 2 hours suggested.
- Allow extra drive time due to the "caravan" effect.
- If the event requires reservations for dining or remaining over night (RON) be prepared to provide an accurate count to establishments or provide members with appropriate contact numbers for individual reservations.
- Provide information, general and specific, to the Newsletter Editor and Web Site Coordinator so the membership can stay informed and make arrangements as necessary.
- Identify a "Starting Point" consistent with the route of travel providing adequate parking, food, fuel and restrooms nearby.
- Prepare "route of travel" handouts for individual participants (16pt. print for easy reading on the road).
- Arrange for radio communication between "Lead" & "Sweep" vehicles, frequencies, protocol, etc.
- Set "Meeting" and "Departure" times.
- Have a plan for inclement weather or cancellation if necessary.

### Day of – Organizer and/or Leader

- Arrive at the "Starting Point" 15 min. early.
- "Sign In" all participants.
- Provide "Handouts" to drivers/navigators.
- Identify participants with communication radios and set frequency.

- Consider splitting into two groups if car count or conditions warrant.
- Conduct a drivers/navigators meeting to review the route of travel, “pit stops”, destination, etc. This meeting should also cover the OPMC Rules of the Road and any additional information necessary for a fun and safe event.

## **Leader**

- Line up cars for departure.
- Display OPMC magnetic sign
- Identify “Sweep” car
- Conduct radio check with “Sweep” and other vehicles in radio contact.
- Consider driving location and conditions – this is a “group” experience – the more you can adjust and keep the group together the more fun for everyone.
- Be aware of changing weather conditions. Stop if necessary to put tops up or down, apply sunscreen (we are in the desert southwest), drink or re-supply water or add/remove clothing. In short, be aware, be in contact and be flexible.

## **Sweep**

- Remain in radio contact (if not visual) with the Leader. Especially in congested areas or where the route of travel deviates.
- Assist the Leader in setting the appropriate pace and advise when it may be necessary to stop and re-group.
- Stop with and/or assist any member pulling over unless you have been told or otherwise signaled (waved by) that all is OK.

## **Drivers/Navigators**

- Be on time at the Starting Point
- Have a full tank of gas
- Take care of creature comforts before departure – food, restroom, etc.
- Radios – bring them if you have them.
- If necessary, review the OPMC Rules of the Road for Drive Out specifics.